



Accomack-Northampton
Planning District Commission

Transportation Technical Advisory Committee

AGENDA & MINUTES

Approved during the September 22, 2020 Meeting

AGENDA

MEMBERS

Date: July 28, 2020
Time: 1:30 PM

Location:
Virtual Meeting

AGENDA:

- I. Call to order
- II. Election of Officers
- III. Approval of Minutes
Jan. 28, 2020
- IV. Staff Report
- V. Unfinished business
- VI. New business
Member Updates
- VI. Public participation
- VII. Next meeting – Sept. 22, 2020 1:30 p.m.
Virtual or VDOT Residency, Accomac
- VIII. Adjourn

Rich Morrison, Accomack County*
 Susan McGhee, Northampton County*
 Mike Tolbert, Town of Chincoteague*
 Shannon Alexander, A-NPDC*
 Barbara Haxter, Accomack Airport*
 Ron Wolff, ANTDC*
 Tim Holloway, Chesapeake Bay Bridge Tunnel*
 Chris Isdell, VDOT Accomac Residency*
 Eric Stringfield, VDOT District Planner*

John Hozey, Town of Cape Charles
 Robert Duer, Town of Exmore
 Matt Spuck, Town of Onancock
 Vacant, Bay Coast Railroad
 Vanessa Cousineau, ESAAA/CAA
 Abra Jacobs, Center for Independent Living
 Barbara Young, ESCSB
 Bill Moore, STAR Transit
 Ivan Rucker, FHWA

STAFF:
 Clara Vaughn, A-NPDC

2020 MEETING DATES all at 1:30 p.m.:
 Sept. 22
 Nov. 24

CONTACT:
 Clara Vaughn
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 757-787-2936 x127

FOLLOW US:
www.a-ndpc.org

***Voting Members**

Accomack-Northampton Planning District Commission
 23372 Front Street
 P.O. Box 417
 Accomac, VA 23301



Podemos ofrecer servicios de interpretación para la reunión. Por favor, llámanos tres días de anticipación para que podamos servir mejor a usted. 757-787-2936, ext. 127

Members Present:

Rich Morrison, Accomack County*
Susan McGhee, Northampton County*
Shannon Alexander, A-NPDC*
Barbara Haxter, Accomack Airport*
Tim Holloway, Chesapeake Bay Bridge
Tunnel*
Chris Isdell, VDOT Accomack Residency*
Eric Stringfield, VDOT District Planner*

Jerry Pauley, VDOT District Planner alt.*
Barbara Young, ESCSB

**voting member*

Others Present:

Jim Outland, Canonie Atlantic Co.
Spencer Murray, Canonie Atlantic Co. alt.
Clara Vaughn, staff

- I. Call to order: A quorum being present, Chair Shannon Alexander called the meeting to order at 1:30 PM.
- II. Election of Officers: Ms. Alexander called for nominations of officers to serve during Fiscal Year 2021.
Ms. Susan McGhee was nominated to serve as Chair by motion of Vice Chair Rich Morrison, seconded by Ms. Barbara Haxter, and carried unanimously.
Mr. Morrison was nominated to serve as Vice Chair by motion of Ms. Alexander, seconded by Ms. Haxter, and carried unanimously.
Ms. Alexander was nominated to serve as Secretary by motion of Mr. Tim Holloway, seconded by Chair McGhee, and carried unanimously.
- III. Approval of Minutes- **Minutes of the January 28, 2020 meeting were accepted as presented by a motion of Mr. Holloway, seconded by Chair McGhee, and approved unanimously.**
- IV. Staff Report
Ms. Clara Vaughn noted that, according to Virginia's budget Amendment 28, policy-making boards may hold a formal virtual meeting when the purpose of the meeting is to discuss or transact business statutorily required or necessary to continue operations of the public body or common interest community association as defined by the Code of Virginia and the discharge of its lawful purposes, duties, and responsibilities. Therefore, the TTAC was unable to vote on matters not statutorily required or necessary to continue its operations during its May meeting. Being none, the meeting was informational in nature and no votes were held. Discussion ensued. A-NPDC staff is to seek counsel regarding the limitations for conducting virtual business for the Committee.

Ms. Vaughn reported that VDOT is considering funding the Parksley Transportation Alternatives program grant application to upgrade sidewalks and crosswalks in the downtown area.

Ms. Vaughn reported that VDOT's consultants at VHB continue work on the Eastern Shore Rail-to-Trail Feasibility Study and plan to compile a list of FAQs from the Study's community survey to provide during a virtual public meeting likely to be held later this summer or in early autumn.
- V. Unfinished business:
As agreed during the January 28, 2020 meeting, and duly posted for over 30 days, Vice Chair Morrison moved to amend the by-laws to replace Bay Coast Railroad with Canonie Atlantic Co. as one of the nine non-voting members of the Committee. The motion, seconded by Mr. Holloway, carried unanimously.
- VI. New business:
Discussion regarding various potential by-law amendments ensued, including: 1.) Incorporating language from Section 7.1 in Section 3 regarding a quorum, 2.) Having the Committee review and/or approve the annually recurring Rural Work Program contract between VDOT and the A-NPDC, 3.) incorporating language about Committee recommendations to the A-NPDC for member and alternate appointments, 4.) Establishing an Executive Committee to take action between full meetings, and 5.) Allowing the Chair or Executive Committee the ability to cancel Committee meetings if deemed necessary or in the case of a lack of a quorum.

Mr. Holloway moved to request that A-NPDC staff distribute the current by-laws and underway FY21 VDOT Rural Work Program to Committee members and include a request for any comment or feedback within 7-10 business days. The motion, seconded by Mr. Chris Isdell, carried unanimously.

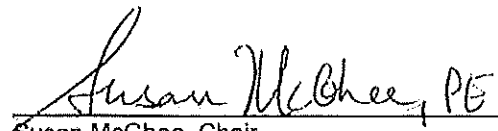
Ms. Vaughn opened the floor for members to provide updates on their organizations' transportation projects and planning.

Mr. Spencer Murray provided an update on the Surface Transportation Board's decision to extend Canonie Atlantic Co. railbanking negotiations by one year, through summer of 2021. He noted the railroad has been pleased with the significant public input received through VDOT's ongoing Eastern Shore Rail-to-Trail Feasibility Study. Mr. Jim Outland provided an update regarding Canonie Atlantic Co. efforts to complete railroad crossing repairs in Painter and in Keller and noted public notification of closures would be provided in advance of repair work.

Mr. Isdell provided an update on awards underway from previous SMART SCALE application cycles. He identified current or upcoming work at the following Routes or intersections: 709, 711, and 710 – the Industrial Parkway Intersection and new light; 695, 13 & 175 at T's Corner; 111, and 708 – the Food Lion near Cape Charles; and 707 Bridge at Pitts Creek at the state line with Maryland, which will be closed most likely through the winter. More information is available at <http://www.511virginia.org/>.

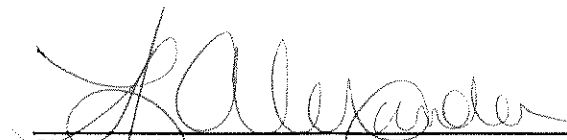
Mr. Eric Stringfield reminded Committee members of the deadlines for current SMART SCALE application Resolutions of Support. He provided that STARS Study awards have been delayed due to Covid-19 and a decision regarding the potential Onley Route 13 study is pending.

- VII. Public Participation: None was offered.
- VIII. Next meeting: September 22, 2020 1:30 PM. The VDOT Residency in Accomac is not anticipated to be open, and a virtual meeting is expected.
- IX. Adjourn: The meeting was adjourned at 3:27 PM. by motion of Chair McGhee, seconded by Ms. Haxter, and carried unanimously.



Susan McGhee, Chair

09/30/2020
Date



Shannon Alexander, Secretary

9/30/2020
Date