

Accomack-Northampton
Transportation Technical Advisory Committee
December 10, 2009 (approved January 21, 2010)
1:30 p.m.
Enterprise Building, Accomac

A meeting of the A-NPDC Transportation Technical Advisory committee was held at 1:30pm on December 10, 2009 in the Accomack-Northampton Planning District commission conference room in Accomac, Virginia.

MEMBERS PRESENT:

Sandra Benson, Director of Planning, Northampton County
Tom Bonadeo, Town Planner, Cape Charles
Nancy Duncan, Accomack County Airport, Chairman
Tony Gibson, VDOT
Bobby Isdell, Accomac Residency, VDOT
Robert Johnson, Chesapeake Bay Bridge & Tunnel District
Sandy Manter, Town Manager, Onancock
Jim McGowan, Director of Planning, Accomack County
Eric Stringfield, Transportation Planning Engineer, VDOT
Larry Trala (for Donald Hart), A-N Transportation District Commission

MEMBERS ABSENT:

Mary Ardolino, STAR Transit
Larry Lemond, Bay Coast Railroad
Elaine Meil, A-NPDC
Rob Ritter, Town of Chincoteague
Wanda Thornton, A-N Transportation District Commission

OTHERS:

Joe Bulin, ES Community Services Board

A-NPDC Staff Members:

Barbara Schwenk, Transportation Planner

1. Call to Order – The meeting was called to order by Chairman Duncan at 1:30 pm
2. Minutes of October 2, 2008

The minutes of the October 2, 2008 meeting were approved by motion of McGowan, seconded by Isdell and carried unanimously.

3. Organization – Review and discussion of draft by-laws.
Articles I and II – no changes.

Article III –

3.1 Voting Members.

Membership requirements as outlined in the VDOT contract need to be confirmed. In addition, draft by-laws had limited full voting membership to seven members in order to allow for a quorum of only four. Another VDOT member needs to be added (1 = Residency and 1 = Hampton Road District planner). FHWA person needs to be at least invited to the meetings. Need to confirm who that is.

3.2. The terms of office for the members shall be at the pleasure of their appointing agency.

3.3. Vacancies shall be filled by appointment of the member agency ~~as in 3.1 above.~~

3.4. ~~Members of the Committee shall be eligible for reappointment.~~

3.5. New 3.4. Terms of Committee members shall expire immediately before the beginning of the regular meeting at which their successor's term of office begins.

Article IV – Selection of Officers – no changes

Article V – Duties of Officers

5.2 The Vice-Chairman shall:

5.2.1. Assume the full powers of the Chairman in the absence or inability of the Chairman to act. The Vice-Chairman will carry out any of the duties assigned by the Chairman.

Article VI – Meetings

6.1. Regular meetings of the Committee shall be held on the 3rd Thursday of each month at 1:30 pm. (note – may be revised after review of work plan at next meeting)

Article VII – Voting

7.1. A majority of voting members (~~4~~) shall constitute a quorum.

Article VIII – Order of Business – no changes

Article IX – Public Hearings – strike this Article as meetings are already public.

New Article IX – Amendments

9.1. These By-laws may be amended by a majority vote of the ~~entire~~ voting membership after thirty days prior notice.

Re-drafted minutes will be presented at the next meeting.

4. **Regional Long Range Transportation Plan**

Staff reviewed the RLRP project steps with the Committee (attached). Staff will follow-up on Seq #5, 6, 7, 8, and 22. A suggestion to have VHB (VDOT's consultants) come and present the RLRP to the committee. Staff to follow-up with VDOT.

5. **Staff Update – the staff update was handed out at the meeting (attached).**

6. **Other Matters**

A. Update on Route 13 Access Management Plan – will be postponed until January 2010 meeting.

B. Update on Enhancement Program Projects – staff gave a verbal update.

- C. VTRANS 2035 Draft Document Review and Comment – committee reviewed the Executive Summary and commented on the very small window of time available for review by localities.
 - D. Chincoteague Bridge Report – expected to be open in April before the tourist season shifts into gear. A copy of the report is attached.
 - E. Update from VDOT – no funds for the six-year plan. Current projects are the Cobb Station Road improvements, and Honeysuckle Lane in Fairview. Northampton County. 450 additional job cuts are expected in January.
7. Next Meeting – Thursday, January 21, 2010, 1:30 at the A-NPDC, Accomac, VA.
 8. Adjournment – a motion to adjourn was made by Benson, seconded by McGowan and carried unanimously. The meeting was adjourned at 3:21 p.m.